

**EXAMPLE: \* PLEASE FILL OUT SECTIONS IN RED\***

**U.S. ENVIRONMENTAL PROTECTION AGENCY  
 MBE/WBE UTILIZATION UNDER FEDERAL GRANTS, COOPERATIVE  
 AGREEMENTS, AND INTERAGENCY AGREEMENTS**

**PART 1. (Reports are required even if no procurements are made during the reporting period.)**

<b>1A. FEDERAL FISCAL YEAR</b>  200_____	<b>1B. REPORTING QUARTER (Check appropriate box)</b>  <input type="checkbox"/> 1 <sup>st</sup> (Oct-Dec) <input type="checkbox"/> 2 <sup>nd</sup> (Jan-Mar) <input type="checkbox"/> 3 <sup>rd</sup> (Apr-Jun) <input type="checkbox"/> 4 <sup>th</sup> (Jul-Sep) <input type="checkbox"/> Annual																																						
<b>1C. REVISION</b> Year: _____ Quarter: _____	HIGHLIGHT ITEMS TO BE REVISED AND PROVIDE EXPLANATION IN BLOCK No. 6																																						
<b>2A. FEDERAL FINANCIAL ASSISTANCE AGENCY</b> (EPA Office Address - ATTN: DBE Coordinator)		<b>3A. REPORTING RECIPIENT (Name and Address)</b>																																					
<b>2B. REPORTING CONTACT</b> (EPA DBE Coordinator)	<b>2C. PHONE:</b>	<b>3B. REPORTING CONTACT (Recipient)</b>	<b>3C. PHONE:</b>																																				
<b>4A. FINANCIAL ASSISTANCE AGREEMENT ID NUMBER</b> (SRF State Recipients, Refer to Instructions for Completion of 4A, 5A, and 5C)		<b>4B. FEDERAL FINANCIAL ASSISTANCE PROGRAM</b>																																					
<b>5A. TOTAL ASSISTANCE AGREEMENT AMOUNT</b>  EPA Share: \$ _____  Recipient Share: \$ _____	<b>5B. Check and skip to Block No. 7 if no procurements and accomplishments were made this reporting period.</b> <input type="checkbox"/>		<b>5C. TOTAL PROCUREMENT AMOUNT THIS REPORTING PERIOD (ONLY include the amount not in any prior reporting period and procurements made by SRF Loan Recipients and Sub-Recipients)</b>  \$ _____ (Exclude procurement amounts reported by Prime Contractors)																																				
<b>5D. ACTUAL MBE/WBE PROCUREMENT ACCOMPLISHED THIS REPORTING PERIOD BY RECIPIENT (SRF State Recipients, Report State Procurement Activities Here)</b>  <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">\$ MBE</th> <th style="text-align: center;">\$ WBE</th> </tr> </thead> <tbody> <tr> <td>Construction</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Equipment</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Services</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Supplies</td> <td>_____</td> <td>_____</td> </tr> <tr> <td><b>TOTAL</b></td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>			\$ MBE	\$ WBE	Construction	_____	_____	Equipment	_____	_____	Services	_____	_____	Supplies	_____	_____	<b>TOTAL</b>	_____	_____	<b>5E. ACTUAL MBE/WBE PROCUREMENT ACCOMPLISHED THIS REPORTING PERIOD BY LOAN RECIPIENTS, SUB-RECIPIENTS, AND PRIME CONTRACTORS</b>  <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">\$ MBE</th> <th style="text-align: center;">\$ WBE</th> </tr> </thead> <tbody> <tr> <td>Construction</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Equipment</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Services</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Supplies</td> <td>_____</td> <td>_____</td> </tr> <tr> <td><b>TOTAL</b></td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>			\$ MBE	\$ WBE	Construction	_____	_____	Equipment	_____	_____	Services	_____	_____	Supplies	_____	_____	<b>TOTAL</b>	_____	_____
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<b>6. COMMENTS:</b>  <p align="center">IF NO MBE/WBE WERE USED PLEASE NOTE IN THIS SECTION.</p>																																							
<b>7. NAME OF AUTHORIZED REPRESENTATIVE</b>		<b>TITLE</b>																																					
<b>8. SIGNATURE OF AUTHORIZED REPRESENTATIVE</b>		<b>DATE</b>																																					

EPA FORM 5700-52A - (5/96) available electronically at [http://www.epa.gov/osdbu/5700\\_52a.pdf](http://www.epa.gov/osdbu/5700_52a.pdf)  
**NOTE: THIS REPORT IS DUE 30 DAYS AFTER THE END OF EACH FEDERAL FISCAL QUARTER OR ANNUAL SUBMISSION DATES ARE: January 30, April 30, July 30, and October 30\***  
 \*SUBMISSION DATE FOR ANNUAL REPORTS

**MBE/WBE PROCUREMENTS MADE DURING REPORTING PERIOD**  
**EPA Financial Assistance Agreement Number: \_\_\_\_\_**

1. Procurement Made By		2. Business Enterprise		3. \$ Value of Procurement	4. Date of Award MM/DD/YY	5. Type of Product or Services <sup>A</sup> (Enter Code)	6. Name/Address/Phone Number of MBE/WBE Contractor or Vendor
Recipient	Other	Minority	Women				
							<b><u>ONLY NEED TO FILL OUT IF USED MBE/WBE.</u></b>

<sup>A</sup>Type of product or service codes:

1 = Construction

2 = Supplies

3 = Services

4 = Equipment

A = Business Services  
 B = Professional Services  
 C = Repair Services  
 D = Personal Services